

**CHILDREN AND EDUCATION SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED SEPTEMBER 2017**

The recommendations tracker allows Board Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Board. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

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| KEY | | | |
| | No Progress Reported | Action In Progress | Action Completed |

| Date of meeting | Ref # | Item | Recommendations/ Actions | To | Response | Progress Check On |
|------------------|-------|---|---|----------|---|-------------------|
| 6 September 2017 | 6/17 | Children, Schools And Families Commissioning Plan | The Chairmen to meet with service leads to scope which Programmes and Commissioning Plans will be considered by the Committee to assess progress against the CSF Strategic Actions and that a summary of findings from these meetings will be circulated with the Committee before the next meeting of the Committee. | Chairman | <p>Early Help, as one of the priority areas set out in the commission plan, is being considered by the Committee at 17 November 2017.</p> <p>A meeting is scheduled with the Assistant Director for Commissioning and Prevention in November to review the other actions and the forward plan will updated at the next meeting.</p> | February 2018 |

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| 6 September 2017 | 7/17 | Youth Services - Governance And Business Management Arrangements Follow Up Audit 2016/17 | That the Committee notes the audit report and Management Action Plan and requests that the follow up audit is shared with the Committee on its publication. | Audit Manager | <p>The service will be undertaking self-audit work against the recommendations, which is ongoing but with a focus on completion in the first tranche by the end of the calendar year.</p> <p>Internal Audit will review the activity early in 2018. A follow up audit will not be required, if it is agreed that processes have been embedded in the service.</p> | February 2018 |
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